

# Risk Assessment

<b>Area/Activity Assessed</b>	Risk Assessment - Olive	<b>Date</b>	20 <sup>th</sup> September 2022
<b>Assessment Completed By</b>	Harriet McGilloway	<b>Person(s) Consulted</b>	Mark Croghan

<b>Persons Exposed</b>	<b>Employees</b> <input checked="" type="checkbox"/>	<b>Contractor</b> <input checked="" type="checkbox"/>	<b>Young Person</b> <input checked="" type="checkbox"/>	<b>Expectant Mother</b> <input type="checkbox"/>	<b>Visitors and/or Public</b> <input checked="" type="checkbox"/>	<b>Trespassers</b> <input type="checkbox"/>
<b>Frequency of Exposure</b>	<b>Continually</b> <input type="checkbox"/>	<b>Hourly</b> <input type="checkbox"/>	<b>Daily</b> <input checked="" type="checkbox"/>	<b>Weekly</b> <input type="checkbox"/>	<b>Monthly</b> <input type="checkbox"/>	<b>Yearly</b> <input type="checkbox"/>
<b>Duration of Exposure</b>	<b>Less than 1hr</b> <input type="checkbox"/>	<b>1-2 hrs</b> <input type="checkbox"/>	<b>3-4 hrs</b> <input type="checkbox"/>	<b>5-6 hrs</b> <input type="checkbox"/>	<b>7-8 hrs</b> <input type="checkbox"/>	<b>More than 8 hrs</b> <input checked="" type="checkbox"/>

Probability - (5=Very Likely, 4= Likely, 3= Quite Possible, 2= Possible, 1= Unlikely)  
 Severity - (5=Catastrophic, 4=Major, 3=Moderate, 2=Minor, 1=Insignificant)

0-8 - Low risk No Action Required.  
 9-15 - Medium risk Ensure adequate controls are in use.  
 16-25 - High Risk Stop operation and implement adequate control measures

No	Hazard	Initial			Existing Control Measures	Residual			Additional Controls
		Severity	Probability	Risk		Severity	Probability	Risk	
1	Animals that are not clean or carry disease/fleas etc.	3	2	6	<ul style="list-style-type: none"> <li>All persons who come into contact with Olive will wash their hands thoroughly with warm water and soap after the session.</li> <li>Pupils are encouraged not to put their hands in their mouths / to their eyes etc. after touching Olive</li> <li>Olive is regularly washed / cleaned by her owner (Headteacher) and has regular checks by a suitably qualified vet.</li> <li>Eating or drinking is not allowed when around Olive. This is explained to all pupils.</li> </ul>	3	1	3	
2	Allergy to certain animals	4	3	12	<ul style="list-style-type: none"> <li>Persons with known allergies to dogs are exempt from handling or getting exposed for long periods to Olive.</li> <li>Disposable gloves or other personal protective equipment can be provided and worn by the person if required.</li> <li>Parents are informed that Olive is part of the school environment.</li> </ul>	4	2	8	

No	Hazard	Initial			Existing Control Measures	Residual			Additional Controls
		Severity	Probability	Risk		Severity	Probability	Risk	
3	Animals in school	3	3	9	<ul style="list-style-type: none"> <li>Ensure hands are washed before and after handling.</li> <li>Ensure Olive’s house/cage is clean and disinfect regularly.</li> <li>Prevent contact between Olive’s food and wild animals to avoid disease transmission.</li> <li>Carefully wash all scratches or bites. If in any doubt about infection seek medical advice.</li> <li>Olive should not be in school when conducting a fire drill.</li> </ul>	3	2	6	
4	Animal fouling	3	2	3	<ul style="list-style-type: none"> <li>The Headteacher confirmed that Olive is “house trained”. The Headteacher (owner) has a “spillage kit” with suitable cleaning and disinfectant materials should an “accident” occur whilst at the school.</li> <li>A designated area is identified outside for Olive.</li> </ul>	3	1	3	
5	Pupil behaviour	3	3	9	<ul style="list-style-type: none"> <li>Pupils are informed of the correct behaviour (e.g. noise levels, not to “poke” or tease Olive, etc.).</li> <li>Pupils ignoring the rules will be removed from the session/classroom</li> <li>Pupils are supervised at all times when Olive is present.</li> <li>Pupils are taught how to properly interact with Olive.</li> <li>Olive is comfortable in the school environment.</li> </ul>	3	1	3	
6	Animal refuge place	3	3	9	<ul style="list-style-type: none"> <li>A quiet area is established (Heads office), pupils are informed that Olive is not to be disturbed whilst in her refuge place.</li> <li>The refuge place is gated to prevent unauthorised access</li> </ul>	3	1	3	

ACTION ARISING FROM RISK ASSESSMENT					
No	Risk Rating	Action Required:	Person (s) Responsible	Target Date	Date Completed

## Acknowledgement

The following members of staff have read this risk assessment.  
Their signatures are confirmation that they have read and understood all of that which is within its contents.

Name	Signature	Date	Name	Signature	Date