

Risk Assessment

Risk Assessment No:

Area/Activity Assessed	Risk Assessment - Topsy	Date	18/05/2023
Assessment Completed By	Mark Croghan	Person(s) Consulted	Sara Albiston/Josh Lee

Persons Exposed	Employees	<input checked="" type="checkbox"/>	Contractor	<input checked="" type="checkbox"/>	Young Person	<input checked="" type="checkbox"/>	Expectant Mother	<input type="checkbox"/>	Visitors and/or Public	<input checked="" type="checkbox"/>	Trespassers	<input type="checkbox"/>
Frequency of Exposure	Continually	<input type="checkbox"/>	Hourly	<input type="checkbox"/>	Daily	<input checked="" type="checkbox"/>	Weekly	<input type="checkbox"/>	Monthly	<input type="checkbox"/>	Yearly	<input type="checkbox"/>
Duration of Exposure	Less than 1hr	<input type="checkbox"/>	1-2 hrs	<input type="checkbox"/>	3-4 hrs	<input type="checkbox"/>	5-6 hrs	<input type="checkbox"/>	7-8 hrs	<input type="checkbox"/>	More than 8 hrs	<input checked="" type="checkbox"/>

Probability - (5=Very Likely, 4= Likely, 3= Quite Possible, 2= Possible, 1= Unlikely)
 Severity - (5=Catastrophic, 4=Major, 3=Moderate, 2=Minor, 1=Insignificant)

0-8 - Low risk No Action Required.
 9-15 - Medium risk Ensure adequate controls are in use.
 16-25 - High Risk Stop operation and implement adequate control measures

No	Hazard	Initial			Existing Control Measures	Residual			Additional Controls
		Severity	Probability	Risk		Severity	Probability	Risk	
1	Animals that are not clean or carry disease/fleas etc.	3	2	6	<ul style="list-style-type: none"> All persons who come into contact with Topsy will wash their hands thoroughly with warm water and soap after the session. Pupils are encouraged not to put their hands in their mouths / to their eyes etc. after touching Topsy Topsy is regularly washed / cleaned by her owner (Headteacher) and has regular checks by a suitably qualified vet. Eating or drinking is not allowed when around Topsy. This is explained to all pupils. 	3	1	3	
2	Allergy to certain animals	4	3	12	<ul style="list-style-type: none"> Persons with known allergies to dogs are exempt from handling or getting exposed for long periods to Topsy. Disposable gloves or other personal protective equipment can be provided and worn by the person if required. Parents are informed that Topsy is part of the school environment. 	4	2	8	

No	Hazard	Initial			Existing Control Measures	Residual			Additional Controls
		Severity	Probability	Risk		Severity	Probability	Risk	
3	Animals in school	3	3	9	<ul style="list-style-type: none"> Ensure hands are washed before and after handling. Ensure Topsy's house/cage is clean and disinfect regularly. Prevent contact between Topsy's food and wild animals to avoid disease transmission. Carefully wash all scratches or bites. If in any doubt about infection seek medical advice. Topsy should not be in school when conducting a fire drill. 	3	2	6	
4	Animal fouling	3	2	3	<ul style="list-style-type: none"> The Headteacher confirmed that Topsy is "house trained". The Headteacher (owner) has a "spillage kit" with suitable cleaning and disinfectant materials should an "accident" occur whilst at the school. A designated area is identified outside for Topsy. 	3	1	3	
5	Pupil behaviour	3	3	9	<ul style="list-style-type: none"> Pupils are informed of the correct behaviour (e.g. noise levels, not to "poke" or tease Topsy, etc.). Pupils ignoring the rules will be removed from the session/classroom Pupils are supervised at all times when Topsy is present. Pupils are taught how to properly interact with Topsy. Topsy is comfortable in the school environment. 	3	1	3	
6	Animal refuge place	3	3	9	<ul style="list-style-type: none"> A quiet area is established (Heads office), pupils are informed that Topsy is not to be disturbed whilst in her refuge place. The refuge place is gated to prevent unauthorised access 	3	1	3	

ACTION ARISING FROM RISK ASSESSMENT					
No	Risk Rating	Action Required:	Person (s) Responsible	Target Date	Date Completed

Acknowledgement

The following members of staff have read this risk assessment.
Their signatures are confirmation that they have read and understood all of that which is within its contents.

Name	Signature	Date	Name	Signature	Date